

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

August 21, 2006

CALL TO PODIUM:

Ollie Mumpower

RESPONSIBLE STAFF:

Ollie Mumpower

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for the Installation of Underground Conduit for Eight (8) Street Lights Along Travis Lane Between Watkins Mill Road and Travis Avenue (\$25,600)

SUPPORTING BACKGROUND:

This is an infill street light project, done at the request of the neighborhood, to upgrade the lighting along this roadway to provide continuous lighting about every 100 feet.

As part of this project we worked with a consultant to establish a process, with PEPCO, that we could use in other neighborhood infill projects to provide lighting at a reasonable cost. This process entails the City doing the design for the street lights and having it approved by PEPCO. The City would then hire a contractor to place the underground conduit and install the streetlights. At that point PEPCO would place new cable in the conduit and make the necessary connections to energize the lights.

For this project Richter & Associates were retained by the City to design and manage this project. They received three quotes for this job. The prices were as follows:

Electric Advantage Inc.	\$41,508.75
National Cable Construction Inc.	\$36,565.00
James L. Muscatello Inc./R.B. Hinkle Construction Inc.	\$36,000.00

The team of James L. Muscatello Inc./R.B. Hinkle Construction Inc submitted the lowest proposal. For this job James L. Muscatello Inc. would provide and install the eight street lights (\$10,400) while R.B. Hinkle Construction Inc. would perform the conduit work (\$25,600). Both of these companies have performed work in the City before.

Based on this information it is recommended that a contract be awarded to R.B. Hinkle Construction, Inc. to provide and install underground conduit for eight street lights along Travis Lane at a cost of \$25,600. Funding for this project is available in CIP 71-2 (Street Lighting).

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet **MUST** include a list of all bidders and bid amounts.)

Requested by: Ollie Mumpower Date of City Council Meeting: August 21, 2006

AUTHORIZING

Purchase ☐ Award Contract ☒ Transfer Funds ☐ Negotiate/
Execute a Contract ☐

BID INFORMATION:

Advertisement Date N/A
Newspaper(s)

Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

The installation of conduit for eight (8) street lights along Travis Lane between Watkins Mill Road and Travis Avenue

CONTRACTED/PURCHASE FROM:

Company Name: R.B. Hinkle Construction, Inc.

Street Address:

P. O. Box Number P.O. Box 1153

City/State/Zip: Ashburn, VA 20146

CONTRACT/PURCHASE AMOUNT: \$25,600

Check One: In the Estimated Amount of ☐ Not to Exceed ☒

FUNDS TO BE EXPENDED FROM: Operating Budget ☐ Capital Improvements Budget ☒

Account Number: CIP #71-2 – Street Lighting

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒ Not available ☐

HWS
Finance Dept.

Date

8/16/06

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE
INSTALLATION OF UNDERGROUND CONDUIT FOR EIGHT (8) STREET LIGHTS
ALONG TRAVIS LANE BETWEEN WATKINS MILL ROAD AND TRAVIS AVENUE

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, the City of Gaithersburg desires to install eight (8) street lights along Travis Lane between Watkins Mill Road and Travis Avenue; and

WHEREAS, the City of Gaithersburg received three price quotes for this work; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the lowest bidder:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract for the installation of conduit for eight (8) street lights along Travis Lane between Watkins Mill Road and Travis Avenue to R.B. Hinkle Construction, Inc., P.O. Box 1153, Ashburn, Virginia 20146, in the amount of Twenty-Five Thousand Six Hundred Dollars (\$ 25,600); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 21st day of August, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 21st
day of August, 2006.

David B. Humpton, City Manager